



Committee Minutes

Goddard LDE Committee Meeting		
1.22.2015	11:00 am – 12:00 pm	Bld. 7, Rm. 246
Meeting called by	Brian Montgomery, GSFC LDE Committee Chairman	
Type of meeting	LDE Committee	
Facilitator	B. Montgomery	
Note taker	D. Brunone	
Members Present	Pat Hancock (350), Bo Lewis (321), Nong Nopakun (SGT), Geri Lyle (SGT), Luis Muniz (350), Dorothy Lehmann (SLI), David Brunone (SLI), Michael Wright (Parsons), Carl Bell (SLI), Jim Pavey (TRAX), Mike Triesky (560), Chris Quinn (453), Alan Posey (543), Paul Gibbons (321), Gregory Reeves (227)	
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<p>Permit Plan The LDE program will be instituting a permit plan for rented or leased LDE coming on site (Greenbelt Only). This will be a form that should be filled out and submitted to the LDEM in order to ensure compliance for the applicable LDE. This is not intended to stop any work on site, but will help owners to gather the correct documentation, and will help the LDEM track temporary LDE on site. Those at Greenbelt should start using this permit plan. The LDE committee will be notified when the form is officially posted to NEF. Action Required: Greenbelt LDE users of non-NASA owned LDE should start using the permit form.</p>		
<p>Mobile Crane (MC) Lift Plan Form There is a new mobile crane lift plan form, the current plan is on the "recert" website should not be used for mobile cranes coming on center (Greenbelt). This new form will be posted to the NEF website in the next few months. Those at Greenbelt should start using this new form. The LDE committee will be notified when the form is officially posted to NEF. Action Required: Greenbelt Mobile Crane users of non-NASA owned Mobile Cranes should start using this form.</p>		
<p>Institutional/Facility/Operational (IFO) audit coming soon The IFO audit will take place the week of February 23rd at Wallops, and the week of March 23rd at Greenbelt. The auditors will be looking at LDE equipment and operations at both locations. Owners and Operators of LDE are reminded to make sure their equipment is properly tagged, operators have up-to-date certifications on their person, and personnel involved with LDE can answer basic questions about requirements and practices. Please contact the LDEM with any potential audit issues in your area. Action Required: Ensure the above items are completed.</p>		
<p>NASA Reorganization Unofficially, February 22 2015, the LDE program at Greenbelt will move to Code 300, while the LDE program at WFF will move to Code 803. There are no major changes expected. Action Required: None.</p>		
<p>LDE Documentation Updates</p> <ul style="list-style-type: none"> • GPR revision: All comments have been addressed with the exception of comments from Code 543 and 200. The GPR will be posted to GDMS within the next few weeks for final Center review. • NASA Standard: NASA HQ has issued the latest draft of NASA-STD-8719.9. This document mostly references other standards, as opposed to replicating requirements within the document. In this meeting, the LDE Committee agreed to recommend two items to NASA HQ: <ul style="list-style-type: none"> ○ Increase load testing periodicity of critical hardware to 2 years from 1 year 		



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- Remove requirement for LDEM to approve all critical lifts on Center
- Carl Bell mentioned that the GSE certification checklist has been updated. This will be posted to NEFS soon.

Next Meeting:

- April 16, 2015 at 9 am, B7 Room 246